



Relocation Services

Keeping your operations up and running during a move or retrofit is vital to your success. Alpine Supply Chain Solutions helps companies plan the resources required to execute a move and can show you how to retrofit a facility, while maintaining the ability to ship daily order requirements. A successful plan requires tools, teams, and tireless execution.

Challenges:

- ▶ The challenges are varied but space, equipment and personnel resources are the lead constraint culprits. With Alpine's experience in Relocation Services, you can take the guesswork out of the move process.

Move Resource Playbook:

- ▶ Resource Plan
- ▶ Constraint Considerations
- ▶ Metrics & Measurement
- ▶ Facility Prep & Training
- ▶ Project Manage the Move

Your Unique Processes, Data-Data-Data, Resource Alternatives and Your Input

Regardless of your move 'Destination' your operations cannot be disrupted. New equipment going up, coming down, or staging for the next phase, creates challenges with space and results in a 'Tetris'® effect where you grapple to determine what moves where, when, and for how long. Resource constraints from internal, out-of-town, or temporary labor add to the project management whirlwind of dependencies.

Alpine offers Resource Planning, a four-phase move approach, and project management to guarantee move success.

1 Kickoff & Data:

A Kickoff and Data Review initiate the best move plans by combining your company insight with Alpine's experience and enable all teams to end up on the same page. Data, combined with project goals, objectives, and metrics for success, sets your Operations team, Project Installation team, and IT team up to pull the project past the finish line on time and on budget.

2 Resource Equipment Plan

Developing the Resource and Equipment Plan starts with utilizing Alpine's tool to plan move resources which considers your unique products and processes to ensure a customized solution. Alpine's approach is to break down the project into work streams allowing for streamlined, parallel path activities to be effectively completed. Understanding and challenging constraints allows for a solid resource plan.

3 Metrics and Measurement:

Establishing the Metrics and Measurement Process begins with using agreed upon 'task' UPH followed by capturing and reporting the Who, What, When, and How of the metric measurement process which is disseminated with responsibilities assigned. The reporting cadence is driven by the needs of the move project and responsiveness of the feedback loop.

4 Facility Prep, Training, & Rentals:

Facility Preparation, Training, and Equipment Rentals round out the planning phases of the move. Facility preparation can run the gamut from product move labels to lunch schedules and menus, the need for printers and pallet jacks, and consideration of equipment needs and entrance and exit locations. Training may include new processes for internal and temporary personnel as goods are transferred between each site. Project roles, responsibilities, and productivity expectations may also change for the move project and communication standards are key. Equipment rental responsibility covers receipt, maintenance, and timely returns to help to keep move budgets in line.



Project Management: In house or Outsourced?

- ▶ Once the plan is developed and the timeline is set, contingency planning will make the difference on how you react when the unexpected happens and timelines change.
- ▶ Alpine offers a streamlined full-service project management approach to ensure the Data, the Alternatives, and the Results are handled efficiently, timely and effectively.
- ▶ If you choose to manage your project with internal personnel, Alpine can also support your internal project manager as needed. We have the experience and knowledge to project manage the move or provide on the floor supervision to make all the Tetris[®] pieces fit together on the fly.

- ▶ **Resource Planning:**
 - ▶ Space
 - ▶ Equipment
 - ▶ Labor
- ▶ **Phases 1-4:**
 - ▶ Kickoff & Data
 - ▶ Resource Equipment Plan
 - ▶ Metrics & Measurements
 - ▶ Facility Prep, Training & Rentals
- ▶ **Project Management:**
 - ▶ Experience
 - ▶ Tools
 - ▶ Resources
 - ▶ In-House
 - ▶ Alpine Support